

Holy Cross Catholic Primary School Birkenhead

GOVERNING BODY 2022/2023

The Governing Body reconstituted in 2014 consists of:

Eight Foundation Governors (appointed by Shrewsbury Diocese)

Two Parent Governors (elected by parents)

One Headteacher

One Staff Governor (elected by staff)

One Local Authority Governor (appointed by the Governing Body)

One Co-opted Governor (appointed by the Governing Body)

FOUNDATION GOVERNORS

Fr Michael Coughlan

Peter Kennedy

Marie Wallace **Vice Chair of Governors**

Vacancies (5)

LOCAL AUTHORITY GOVERNOR

Graeme Halewood

STAFF GOVERNORS

Clare Higgins, **Headteacher**

Chris Hall

PARENT GOVERNORS

Tracey Norgate

Vacancy (1)

CO-OPTED GOVERNOR

Allan Rogan **Chair of Governors**

ASSOCIATE GOVERNOR

Luke Cullen

OBSERVER

Paula Brás **Deputy Headteacher**

CLERK TO THE GOVERNORS

Sue Dyer

How the Governing Body Operates

The full governing body meets six times a year. The first meeting of each term covers Pay & Personnel & Staffing, Finance & Premises and the second covers Curriculum, Standards, Teaching & Learning, School Development Plan and Self Evaluation.

There is only one appointed committee i.e. Pay committee which also manages Headteacher performance management. Staff Disciplinary/Capability/Dismissal, Staff Appeals, Pupil Disciplinary, Pupil Appeals, Admissions, Pay Appeals, Complaints are standing committees and meet as and when required. The Chair of Governors meets at least once a fortnight with the Headteacher. Some individual governors have a specific responsibility, indicated below, and some are linked with classes or key stages.

COMMITTEES	SCHEDULE
Pay Committee Allan Rogan Clare Higgins Marie Wallace Peter Kennedy	Meet in the autumn term prior to the second governors meeting after the completion of staff appraisal and Headteacher performance management
Headteacher Performance Management Group Allan Rogan Fr Michael Coughlan Marie Wallace Peter Kennedy	Meet twice each school year: 1. Meet external adviser in autumn term to review previous year's targets and set current year targets 2. Meet end of spring term to carry out half year review
STANDING COMMITTEES (indicated above)	Meet as and when required and comprised of three available and eligible governors not prejudiced by previous involvement. The chair of the committee will be appointed by the Clerk after consultation with the Chair of Governors.
LINK GOVERNORS	
Curriculum, Teaching/ Learning, Standards, School Improvement Plan, Self Evaluation Form (S.E.F.) Pupil Premium, SEND	Allan Rogan
RE/Collective Worship/RSE	Fr Michael Coughlan
Attendance	Graeme Halewood, Chris Hall
Safeguarding	Marie Wallace
PHASE GOVERNORS	
Foundation Stage	Tracey Norgate
Years 1,2,3 & 4	Luke Cullen
Years 5 & 6	Peter Kennedy

Governor Open Days

Governor Open Days are held in the Autumn and Summer Terms, Governors are invited into school to observe teaching and learning in action. Feedback from these visits is discussed at the next governors meeting. This is a crucial activity in helping the governing body to monitor provision and hold the school to account.

Roles of Phase Governor

The work of Phase Governors enables the governing body to support the staff and children in practical ways, as well as helping it to understand and know what happens in the classroom. It is crucial that the phase governor gets to know the staff and children and the following is an agreed list of key activities:

- To establish a clear line of communication with the staff involved
- To understand what goes on in the class/key stage by reading the curriculum outline for the class/classes available on the school website.
- To attend collective worship, performances, and any other special events
- To be available as an Adult Helper in the classroom and on class visits

NB all visits to school are agreed with the staff and pre-planned