

# **Holy Cross Catholic Primary School Birkenhead**

## **GOVERNING BODY 2020/2021**

**The Governing Body reconstituted in 2014 consists of:**

**Eight Foundation Governors (appointed by Shrewsbury Diocese)**

**Two Parent Governors (elected by parents)**

**One Headteacher**

**One Staff Governor (elected by staff)**

**One Local Authority Governor (appointed by the Governing Body)**

**One Co-opted Governor (appointed by the Governing Body)**

### **FOUNDATION GOVERNORS**

Fr Michael Coughlan

Jane Gawne

Fr. Philip McGovern

John McLoughlin

Allan Rogan **Chair of Governors**

Vacancies (3)

### **LOCAL AUTHORITY GOVERNOR**

Graeme Halewood

### **STAFF GOVERNORS**

Clare Higgins, **Headteacher**

Chris Hall

### **PARENT GOVERNORS**

Rena O'Callaghan

Tracey Norgate

### **CO-OPTED GOVERNOR**

Paula Brás

### **CLERK TO THE GOVERNORS**

Sue Dyer

### **How the Governing Body Operates**

The full governing body meets six times a year. The first meeting of each term covers Pay & Personnel & Staffing, Finance & Premises and the second covers Curriculum, Standards, Teaching & Learning, School Development Plan and Self Evaluation.

There is only one appointed committee i.e. Pay committee which also manages Headteacher performance management. Staff Disciplinary/Capability/Dismissal, Staff Appeals, Pupil Disciplinary, Pupil Appeals, Admissions, Pay Appeals, Complaints are standing committees and meet as and when required. The Chair of Governors meets at least once a fortnight with the Headteacher. Some individual governors have a specific responsibility, indicated below, and some are linked with classes or key stages.

<b>COMMITTEES</b>	<b>SCHEDULE</b>
<b>Pay Committee</b> Allan Rogan Fr Philip McGovern John McLoughlin	Meet in the autumn term prior to the second governors meeting after the completion of staff appraisal and Headteacher performance management
<b>Headteacher Performance Management Group</b> Allan Rogan Fr Philip McGovern John McLoughlin	Meet twice each school year: 1. Meet external adviser in autumn term to review previous year's targets and set current year targets 2. Meet end of spring term to carry out half year review
<b>STANDING COMMITTEES (indicated above)</b>	Meet as and when required and comprised of three available and eligible governors not prejudiced by previous involvement. The chair of the committee will be appointed by the Clerk after consultation with the Chair of Governors.
<b>LINK GOVERNORS</b>	
<b>Curriculum, Teaching/ Learning, Standards, S.D.P. Pupil Premium</b>	Allan Rogan
<b>RE/Collective Worship</b>	Paula Brás, Fr Michael Coughlan
<b>Safeguarding/RSE</b>	To be arranged
<b>SEND/Inclusion</b>	Paula Brás
<b>CLASS/KEY STAGE GOVERNORS</b>	
<b>Foundation Stage</b>	To be arranged
<b>KS1</b>	John McLaughlin
<b>Year 3/4</b>	To be arranged
<b>Year 5/6</b>	Tracey Norgate

### **Governor Open Days**

Governor Open Days are held in the Autumn and Summer Terms, Governors are invited into school to observe teaching and learning in action. Feedback from these visits is discussed at the next governors meeting. This is a crucial activity in helping the governing body to monitor provision and hold the school to account.

### **Roles of Link Governor**

The work of Link Governors enables the governing body to support the staff and children in practical ways, as well as helping it to understand and know what happens in the classroom. It is crucial that the link governor gets to know the staff and children and the following is an agreed list of key activities:

- To establish a clear line of communication with the staff involved
- To understand what goes on in the class/key stage by reading the curriculum outline for the class/classes available on the school website.
- To attend collective worship, performances, and any other special events
- To be available as an Adult Helper in the classroom and on class visits

NB all visits to school are agreed with the staff and pre-planned